

**Poster Instructions for Participants of Faculty Research Week 2018**

Your poster should promote a public understanding of your research project to a University educated audience outside of your own discipline. Your poster MUST be accompanied by an abstract of no more than **250** words. There are specific requirements for each event as follows:

* The Poster must be in **A1 portrait** format 594mm x 841 mm (33.11″ x 23.39″0)
* The abstract should be embedded within the Poster.

Posters should aim to meet one of the following requirements:

1. Research focused poster: This poster will disseminate selected aspects of your research project. The layout may be similar to the type of poster presented at subject specialist conferences, but the language and terminology should be modified to explain your research to those working outside your specialist area. It is not appropriate to recycle a conference poster designed for a specialist audience.
2. Public dissemination poster: This poster could provide an introduction to the wider research field in which your research is based. However the poster must include one section or paragraph that summarises how your research fits into this wider field.

For all posters we recommend:

* The use of clear language, without jargon, particularly in the abstract, introduction and conclusions and to limit the use of terminology specialised to your own discipline.
* The inclusion of some form of statement to explain why your problem is of interest for someone unfamiliar with your own subject area.
* The text is kept concise throughout the poster. Most readers will not have a lot of time to read the poster.
* And that you include at least one, but preferably more than one, visual image (photo, illustration, abstract shape, and so on) to improve the visual impact.

Your poster should also include your name and the title of the Poster.

While preparing a poster, participants may wish to keep in mind the general criteria that the judges will use to assess the poster. These include: clear presentation and visual impact, abstract, aims and objectives, methodology plus the presentation of any findings. Poster presenters will also be judged on their ability to discuss their poster with judges at the conference.

References: All posters should include appropriate references, either to acknowledge previous work or to refer readers on for further information.